



# Catalin Lungu

Date of birth: | Nationality: Romanian | Gender: Male | Phone number: |

Email address: | Address: |

## WORK EXPERIENCE

04/2023 – 03/2024 Bucharest, Romania

**PRESIDENT OF THE BOARD** GRIGORE ALEXANDRESCU" EMERGENCY PEDIATRIC HOSPITAL IN BUCHAREST

06/2023 – 02/2024 Bucarest, Romania

**PRESIDENT OF THE BOARD** "MARIUS NASTA" INSTITUTE OF PNEUMOPTIZIOLOGY IN BUCHAREST

12/2021 – 03/2024 Bucharest, Romania

**PERSONAL COUNSELOR** MINISTER OF HEALTH

Main responsibilities:

- Carrying out the provisions of the Minister of Health.
- Carries out, or participates, at the minister's discretion, in conducting studies, evaluations, drafting normative acts or synthesis works related to the specific activity of the ministry, within working groups in the ministry.
- Advises the minister on exceptional events that occur in the ministry or in its subordinate units.
- Collaborates with personnel within the ministry and its subordinate units to solve current tasks.
- Presents to the minister the correspondence received at the cabinet and, where appropriate, prepares the responses.
- Collaborates with specialized departments in formulating proposals relating to the obligations of the ministry and the judicial authorities in relation to international bodies and other foreign authorities.
- Accompanies the minister on delegations at his/her request and participates in working meetings, carrying out the tasks that arise during these meetings.

Other responsibilities:

- Member of the Board of Directors of the Emergency Clinical Hospital for Children "Grigore Alexandrescu" Bucharest from April 2023 to present.
- Member of the Board of Directors of the National Institute of Rehabilitation, Physical Medicine and Balneoclimatology Bucharest from May 2023 to August 2023.
- Member of the Board of Directors of the Institute of Cardiovascular Diseases "Prof Dr. George I.M Georgescu" Iasi from March 2023 to August 2023.
- Member of the Board of Directors of the Institute of Pneumology and Phthisiology "Marius Nasta" Bucharest from June 2023 to February 2024.
- Member of the committee for proposing the allocation of Ministry of Health funds for investment expenses of public health units in the network of the Ministry of Health and public hospitals in the network of Local Public Administration Authorities from January 2022 to present

01/2008 – 12/2021 Bucharest/Sibiu, Romania

**PROJECT MANAGER** ELITE ART CLUB UNESCO

Main responsibilities:

- Development and implementation of strategies for the efficient organization and management of cultural events, including concerts, festivals, exhibitions, conferences, and other artistic manifestations.
- Management of the foundation's finances and resources to ensure efficient use of available financial and material resources in carrying out scheduled cultural events.
- Identification of potential sponsors and partners interested in supporting the foundation's cultural activities and establishing collaborations to obtain additional funding and resources needed for planned events.
- Negotiation and signing of contracts with artists, performers, event venues, equipment providers, and other parties involved in organizing cultural events.

- Development and implementation of promotion and marketing strategies for cultural events, including advertising campaigns, public relations, and the use of social networks.
- Recruitment, training, and coordination of the work team and volunteers involved in organizing and carrying out cultural events, ensuring good communication and collaboration between all members involved.

01/2011 – CURRENT Bucharest, Romania

**MANAGER** ELLA TRAVELAND SRL

---

Main responsibilities:

- Coordinating a portfolio of large-scale events, including National Congresses of Internal Medicine, Rheumatology, and Plastic Surgery, as well as Medicine Conferences.
- Organizing the National "Stress Congress", an international event under the auspices of the Ana Aslan Foundation.
- Leading and developing the team, ensuring adequate training for managing the company's activities.
- Providing legal assistance in accordance with legal requirements, ensuring compliance with current norms and regulations.
- Monitoring and interpreting legislative developments and proactively complying with the company's obligations, contributing to compliance and risk prevention.
- Developing and implementing strategies to maximize sales and achieve marketing objectives.

2007 – 2010 Bucharest, Romania

**EVENT ORGANIZER**

---

- Efficient leadership of a team of up to 14 members and coordination of approximately 25 collaborators.
- Management of collaborations with numerous suppliers and partners.
- Coordination of administrative and logistical processes necessary for organizing events, mostly with a medical focus.

● **EDUCATION AND TRAINING**

---

2006 – 2010

**BACHELOR'S DEGREE IN LAW** University "Dimitrie Cantemir"

---

2010 – 2012

**MASTER'S DEGREE IN BUSINESS LAW** University "Dimitrie Cantemir"

---

05/2023 – 09/2023 Bucharest, Romania

**"HEALTHCARE MANAGEMENT" ADVANCED TRAINING PROGRAM** National Institute of Health Services Management

---

● **LANGUAGE SKILLS**

---

Mother tongue(s): **ROMANIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
<b>ENGLISH</b>	C1	C1	B2	B2	B1
<b>SPANISH</b>	A2	A2	A2	A2	A1

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

● **DIGITAL SKILLS**

---

Social Media | Microsoft Office | Microsoft Word | Microsoft Excel | Facebook

## ● **ADDITIONAL INFORMATION**

---

### **ORGANISATIONAL SKILLS**

**Administrative skills** • Legal analysis

- Economic analysis
- Project planning and team management
- Budget management
- Teamwork
- Project management
- Negotiation
- Time management